

**ANNEXURE 1**

**Declaration–Cum-Undertaking to be obtained by the AADHAR CHANNEL PARTNER/CP/ACP/DSA or/and its employees / representatives.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Re: Code of Conduct**

Dear Sir,

I am working in your company as a \_\_\_\_\_. My job profile, inter-alia, includes offering, explaining, sourcing, and assisting documentation of products and linked services to prospective customers of Aadhar Housing Finance Limited.

In the discharge of my duties, I am obligated to follow the Code of Conduct, I confirm that I have read and understood and agree to abide by the Code of Conduct supplied to me. I further confirm that the full facts have been explained to me in full.

In case of any violation, non-adherence to the said Code, you shall be entitled to take such action against me as you may deem appropriate.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Signature \_\_\_\_\_ Name \_\_\_\_\_

**ANNEXURE 3**

(Name of Loan Product) – CUSTOMER INFORMATION

Name of the Applicant/s : \_\_\_\_\_

Mobile Number : \_\_\_\_\_

Email ID : \_\_\_\_\_

Address : \_\_\_\_\_

Select which is applicable : Looking for property.

: Property identified

Details of property, if identified : \_\_\_\_\_

Loan Amount : \_\_\_\_\_

Income Bracket (per annum) : \_\_\_\_\_  
*Upto ₹5 lakh*  
*Above ₹5 lakh to ₹10 lakh*  
*Above ₹10 lakh*

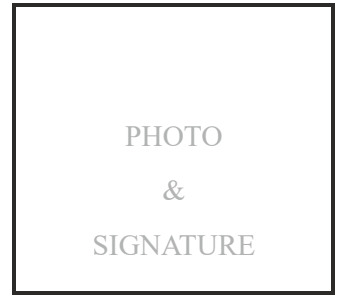
Income Based on : Income Tax Return  
Other (specify the same)

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CP Code

Signature of CP

To,  
 The Branch Manager  
 Aadhar Housing Finance Ltd.  
 Branch Office



Dear Sir,

I hereby apply for an agency of **DSA** and in support thereof, furnish hereunder the requisite particulars / information along with necessary proof.

**APPLICANT PARTICULARS**

**NAME IN FULL** \_\_\_\_\_

**(Shri/Smt./Kum/Company)** \_\_\_\_\_

**Father/Husband's Name** \_\_\_\_\_

**Constitution**

(Tick appropriate option)  Individual  Proprietorship  Partnership  Company  
 Others

**PAN Card No.** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Age (Person/Firm)** \_\_\_\_\_

(Date of incorporation)

**Contact Details (Mobile)** \_\_\_\_\_ **Alternate Contact No.** \_\_\_\_\_

(Email) \_\_\_\_\_

**Communication Address** \_\_\_\_\_

\_\_\_\_\_ **Pin Code** \_\_\_\_\_

**No. of years of Employment** \_\_\_\_\_ **Educational Qualifications** \_\_\_\_\_

**Current Occupation**

(Tick appropriate option) **(Manufacturing /Service / Trading Industry/ Professional/Real Estate/Existing DSA-Connector/Salaried/other- Specify if other)**

**Languages known** \_\_\_\_\_

( In case of Non Individual )

**Name of Authorized Signatory** \_\_\_\_\_

**PAN Card No.** \_\_\_\_\_

**Date of Birth** \_\_\_\_\_ **Age** \_\_\_\_\_

**Contact Details** (Mobile) \_\_\_\_\_ **Alternate Contact No.** \_\_\_\_\_

(Email) \_\_\_\_\_

Residence Address \_\_\_\_\_

\_\_\_\_\_ Pin Code \_\_\_\_\_

**Nature of Current Activities**

Area of Operation (Place Location where channel is working)	Name of the FI / Bank to whom he is associated ( if any )	Associated Since	DSA / Connector Code with FI/ Bank ( if any )

**Business Volumes:** Expected monthly business, Channel will do with AHFL.(Tick appropriate Option): **Up to 25 lacs / 25 to 50 lacs / >50 Lacs to 1 Cr/ > 1 Cr.****Bank Account Details:**

<b>Name of the Bank</b>	
<b>Branch</b>	
<b>Account No</b>	
<b>IFSC Code</b>	
<b>MICR Code</b>	
<b>Account Type</b>	

**REFERENCES**

1 Name : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No : \_\_\_\_\_

2 Name : \_\_\_\_\_

Address : \_\_\_\_\_

Contact No : \_\_\_\_\_

Date :

**Signature of the Applicant IMPORTANT**

**DECLARATION**

- I declare that the statements in this application and the documents submitted are true, complete and correct to the best of my knowledge and belief. I declare, that no criminal proceedings are pending against me. I further declare that I am not related to any existing employee of AHFL.
- I understand that in the event of any information/document being found untrue/incorrect at any stage, my application is liable to be rejected and if already empanelled, the empanelment is liable to be terminated.
- I hereby declare and confirm that the photocopy of Aadhar Card and PAN card submitted to Aadhar Housing Finance Limited is only for empanelment purpose and the same could not be masked.
- I hereby declare and confirm that I have read and understood and agree to abide by the DSA Code of Conduct, Anti-Corruption, Anti Money Laundering, KYC policy and Social Media Policy of Aadhar Housing Finance published on web site of the company. I further confirm that the full facts have been explained to me & my employee in full.
- I give my consent for Aadhar Housing Finance Ltd. to obtain and verify information from or with any source as you deemed appropriate for the assessment of my application for DSA.
- I acknowledge, agree and confirm that I have read the AHFL Privacy Policy available at <https://aadharhousing.com/privacy-policy> and I provide my express consent to AHFL for collecting, storing, processing and sharing my personal information in accordance with the privacy policy.
- I give my consent for Aadhar Housing Finance Ltd and its representatives to contact me through call, SMS or e-mail. And also give my consent to add me in AHFL what's app group.

Place

Date :

**Signature of the Applicant****IMPORTANT :**

- It is essential that details required in the application form are fully and properly answered. Insufficient or incorrect information may lead to delay in the processing of the application.
- Fill in the details in your own handwriting in BLOCK letters.

**Document Check list**

<b>Document</b>	<b>Valid document</b>	<b>Mention Document collected</b>
Channel Partner (DSA) Agreement	All the pages of DSA agreement signed by AM & BM with Aadhar Seal.	
Pan Card details	Pan Card ( Individual )	
Residence Proof	Valid Rent Agreement/ Aadhar Card/	
	Passport/ Utility bill (last month)	
Office Proof	Valid Rent Agreement/ Utility bill (last month)	
Bank details	Cancelled cheque	
Bank Statement/Passbook	Bank statement/Passbook copy for 3 months	
Franking	Rs. 500 Stamp paper	

Empanelment letter of other HFCs/Banks. ( if available)	Empanelment letter of other HFCs/Banks.	
ITR documents	Latest IT return or Form 16, if filed	
Photos	3 photos	
<b>Additional Documents ( In case for Company)</b>		
Company document	Company Pan Card	
Company incorporation details	Copy of MOA/AOA or partnership firm deed/ LLP deed	
Company office proof	Valid Rent Agreement/ Utility bill (last month)	
Authorised Signatory Pan card	Authorised signatory Pan card	
Authorised Signatory Residence Proof	Valid Rent Agreement/ Aadhar Card/ Passport/ Utility bill (last month)	
Authorised Sign letter	Authorised signatory letter	
Company profile in details(if available)	Company details on letter head/ PPT for mailing	

Place :

Date :

Signature of Branch Sales Manager/RM

\*Note: All KYC documents should be self-attested by DSA.

**FOR BRANCH OFFICE USE ONLY**

Application Received on : \_\_\_\_\_ Interviewed on : \_\_\_\_\_

Remarks on Residence Verification: \_\_\_\_\_

Remarks on Office Verification : \_\_\_\_\_

Expected Business &amp; His Special Qualities: \_\_\_\_\_

Date :

Signature of the Branch Sales Manager/RM

**FOR BRANCH OFFICE USE ONLY**

As Recommended by the Branch, we may approve Shri \_\_\_\_\_  
\_\_\_\_\_ as DSA for \_\_\_\_\_ Branch, as the applicant is having  
experience working with \_\_\_\_\_ (Name Bank/Financial Institution).

Date :

Signature of the Branch Manager/ RBH